

**CARROLL COUNTY ELECTRICAL
DEPARTMENT**

SERVICE POLICIES

**EFFECTIVE
MARCH 1, 1995**
Revised 04/01/2008

CARROLL COUNTY ELECTRICAL DEPARTMENT
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**CARROLL COUNTY ELECTRICAL DEPARTMENT
SERVICE POLICY FEES
EFFECTIVE OCTOBER 1, 2007**

METER DEPOSITS

Homeowner	\$20.00
Rental [Rev 10/1/03]	\$175.00

METER FEES [Rev 10/1/03]

Meter Set	\$25.00
Same Day & After-Hours Meter Set	\$50.00
Reconnection	\$25.00
Temporary Service	\$100.00
Field Collection Fee (per Account)	\$10.00

RETURNED CHECK FEE \$20.00

SECURITY LIGHTS [Rev 10/1/07]

Set Fee	\$25.00
Pole Set Fee	\$100.00
Total	\$125.00

CONSTRUCTION FEES [Rev 10/1/07]

Drop Service Fee	\$100.00
Additional Pole	\$100.00
Total	\$200.00

Single Phase	\$2.00 per foot
Two Phase	\$3.50 per foot
Three Phase	\$5.00 per foot

Underground Single Phase	\$200.00 minimum and
Secondary Service Fee (350 or 4/0)	\$2.00 per foot

Underground Primary \$4.00 per foot per phase

Three Phase Transformer Bank	\$1,000.00
Two Phase Trans. Bank Open Delta	\$500.00

CT Metering (see Section 11) \$500.00

1. CUSTOMER DEPOSITS [Rev 10/1/03]

A deposit or suitable guarantee, for each account may be required of a customer before electric service is provided. Deposits on residential accounts for homeowners will be twenty dollars (\$20.00). Deposits on residential accounts for rental property will be one hundred seventy-five dollars (\$175.00). Deposits on all other accounts will be equal to approximately twice the highest monthly bill, with a minimum being fifty dollars (\$50.00). Upon termination of service the deposit may be applied by Carroll County Electrical Department against any unpaid bills of the customer, and if any balance remains after such application is made, said balance may remain on deposit or may be refunded to the customer.

2. DISPUTED BILLS

If you dispute the amount or correctness of your bill you may go to the office of the Carroll County Electrical Department at 103 W. Paris St., Huntingdon, TN or call the office at (731) 986-8284 between the hours of 8:00 A.M. and 5:00 P.M., Monday through Friday, except holidays, before the date for disconnection of electric service and one of our customer service personnel will assist you with your bill.

3. RETURNED CHECKS [Rev. 9/04/2001]

There will be a twenty-dollar (\$20.00) charge to a customer's account for each check returned by the bank for nonpayment. This charge is in addition to any charges by the bank. The late payment charge will also be added to the account for all returned checks which were paid at the net rate and returned and remain unpaid after the gross payment date.

4. METER SET FEES [Rev. 10/1/03]

A twenty-five dollar (\$25.00) connection fee will be charged for all meters to be set on the next business day. The customer will be charged an additional twenty-five dollars (\$25.00) for any meter set the same day requested, between 5:00 P.M. and 8:00 A.M., on weekends or company observed holidays.

Third party checks will not be accepted for any payment after November 30, 1999.

5. DELIVERY CHARGE-RESIDENTIAL & GSA1 CLASS CUSTOMERS

All residential class customers will be subject to a monthly minimum bill of \$14.50. The \$11.50 base delivery charge will not change provided monthly energy consumption exceeds \$3.00.
[04/01/08]

All GSA1 class customers will be subject to a monthly minimum bill of \$18.00. The \$15.00 base delivery charge will not change provided monthly energy consumption exceeds \$3.00.
[04/01/08]

6. RECONNECTION CHARGE & DISCONNECT NOTICES [Rev. 10/1/03]

A. Reconnection Charge

When the Distributor has discontinued service for non-payment a charge of not less than twenty-five dollars (\$25.00) and all unpaid balances may be collected by the Distributor before service is restored. An additional charge of twenty-five dollars (\$25.00) may be made for reconnections after 5:00 P.M., weekends or company observed holidays.

A ten-dollar (\$10.00) Field Collection Fee will be assessed at the time of collection for each account the Field Collector is required to accept from customers. [10/01/03]

There will be a fifty-dollar (\$50.00) Theft of Service charge per occurrence. [10/01/07]

If the customer has been disconnected at the pole for non-payment or diversion/theft of electricity, a charge of fifty dollars (\$50.00) will be made to restore service. [Rev 10/01/07]

B. Disconnect Notices

The Company will not mail separate disconnect/late notices. Notices will be printed on front of each customer bill. If any account is unpaid ten (10) days after discount date, service will be terminated. No other notice will be mailed or forthcoming.

7. NEW SERVICE INSTALLATIONS [9/28/00]

Effective October 1, 2000, new service installations that require inspection before connection or power to be turned on will not be released to the CCED Operations Department until the next business day following the State Deputy Electrical Wiring Inspector's approval.

All fees must be paid before a new service installation will be released to the Operations Department.

8. TEMPORARY SERVICE [Rev. 10/1/03]

Effective November 1, 2000, CCED will no longer provide temporary pole installations.

The customer must install a 20 ft. treated pole (round or 6" x 6" square) on the construction site at a location specified by our Engineering Department. The temporary service pole must be wired for 240 volts, but does not require a 240-volt receptacle.

The State Deputy Wiring Inspector must inspect all temporary service installations.

A temporary service connection for power will have the same guidelines as the New Service Installation Policy as described in section six.

The fee for a temporary service-drop and meter set is one hundred dollars (\$100.00) [Rev 10/01/07]. If a temporary service does not result in a permanent service there may be an additional fee of \$30.00 for its removal.

The customer will be required to provide a temporary service of adequate size on large commercial accounts and must be inspected by the State Deputy Electrical Wiring Inspector.

Line construction for a temporary service that will not result in a permanent service will be charged the total cost of installation and removal. All fees must be paid before construction.

9. SECURITY LIGHTS

Security lights may be installed on existing Distributor poles for a twenty-five dollar (\$25.00) charge provided that there is an existing 120-volt circuit on the pole.

If a pole must be installed for the light there will be a one hundred dollar (\$100.00) charge in addition to the above-mentioned charge. [Rev 10/01/07]

All security lights must be attached to a Distributor pole and the Distributor will not install a transformer that will only serve a security light.

If your security light is found shot out, it may be repaired one time at no charge.

If the light is shot out again within an eighteen-month period the repair cost may be billed to the customer and the light may be removed.

10. SERVICE ENTRANCE REQUIREMENTS [Rev. 10/1/03]

A. Residential

All new residences and service entrance changes on existing residences must have a minimum two (2) inch diameter rigid metal conduit riser through the roof or an eyebolt attached through the wall at a minimum of twelve (12) feet from the final grade. A higher attachment may be required if crossing driveways, parking lots, etc.

B. A "CT" metering point may be obtained for a multiple service operation for five hundred dollars (\$500.00). Existing customers requesting a CT metering service must have a two or three pay rating to qualify. All wiring beyond this point will be bought or furnished by the customer.

C. Commercial & Industrial

Contact the Distributor for mutually acceptable arrangements on service entrance.

11. METER LOCATION

Meter bases must be located on the exterior of all structures where they will be easily accessible at all times. No meters will be allowed to be placed in areas that will remain locked or where hazards may exist for Distributor personnel. The Distributor should be contacted to assist in locating a mutual acceptable location for each meter base.

If an existing meter base will be enclosed due to new construction, the meter base must be moved to the exterior of the structure.

12. SINGLE PHASE CONSTRUCTION

The Distributor may build at no charge, three hundred (300) feet or one span of single-phase line to a permanent residence of seven hundred fifty (750) square feet or larger. A foundation and well or water connection may be required before construction.

Additional single-phase line may be constructed at the rate of two dollars (\$2.00) [10/01/07] per foot as an aid to construction. The Distributor will retain ownership and will maintain the line. The Distributor reserves the right to serve other customers from said line without obligation to the initial consumer.

The customer will be responsible for the initial clearing of the right-of-way to the Distributor's specifications. The Distributor will maintain the right-of-way after the initial clearing.

At the customer's request, the Distributor may have the right-of-way cleared. The Customer will be responsible for paying seventy-five percent (75%) of the clearing along with the other construction fees prior to construction.

The Distributor may require the customer to provide and maintain a passable gravel road or better to the construction site. It will be the Distributor's policy to follow the road whenever possible, setting poles so they may be maintained year round. All construction and fees are based on normal engineering practices.

13. MOBILE HOMES, DOUBLEWIDES, PORTABLE BUILDINGS, GRAIN BINS, POLE SERVICES, ETC.

A drop service will be provided to the above-mentioned class of customers for a one hundred dollar (\$100.00) fee. [Rev 10/01/07]

An additional charge of one hundred dollars (\$100.00) will be made if a service pole is installed. [Rev 10/01/07]

If single-phase construction were required, a charge of two dollars (\$2.00) per foot would be required as an aid to construction. [Rev 10/01/07]

14. REMOVAL OF SERVICE

There will be no charge for removal of service wires. Full charges will apply as in new construction for reconstruction of services.

15. TWO & THREE PHASE CONSTRUCTION

A. Loads less than 100 kW

The Distributor may provide a three-phase service drop at no charge, if an existing three-phase transformer bank of adequate size may be used.

A one thousand dollar (\$1,000.00) fee will be charged to aid in the construction of a transformer bank on an existing three-phase line if a bank must be constructed. [10/01/07]

A charge of five dollars (\$5.00) per foot, excluding the service drop, will be made to construct a three-phase line. The above five-dollar (\$5.00) charge will also apply to the conversion of a single-phase line to a three-phase line. [Rev 10/01/07]

In both instances, the line may only be constructed if the Distributor determines that it would be economically feasible for such construction.

B. Load of 100kW or Greater

The Distributor may construct a three phase line to a customer with a load of 100 kW or greater. Charges for such construction will be calculated on the following formula based on a signed power contract:

kW Demand x 3 feet = Distance constructed at no charge

Example: A customer with a demand of 500 kW could have 1,500 feet of three-phase line constructed to serve them at no charge.

500 kW x 3 feet = 1,500 feet of three phase line.

Excess three-phase line would be constructed at the rate of five dollars (\$5.00) per foot. The above charge for excess footage applies to the conversion of a single-phase line to a three-phase line. [Rev 10/01/07]

C. For two-phase construction, the above policies will apply with the charge of three & one half dollars (\$3.50) per foot being substituted for five dollars (\$5.00) per foot. [Rev 10/01/07]

16. UNDERGROUND SINGLE PHASE SERVICE

A. Residential:

Underground service may be provided for residential customers under the following provisions:

Customers requesting underground service will be required to furnish a continuous run of 2.5" schedule 80 electrical type PVC conduit, complete with weatherhead from the meter base to the pole. The conduit is to be placed at a minimum depth of 24 inches below the finished grade with a strong pull cord placed inside. The Distributor will assist in the installation of the conduit on the pole. A warning tape provided by the Distributor is to be placed in the trench approximately 6" below ground level.

Material to be furnished by the customer:

2.5" schedule 80 PVC conduit with 2 sweep 90's

2.5" schedule 40 PVC conduit may be used below the ground

2.5" weatherhead: (3 sections of conduit to go up pole)

Five 2.5" 2 hole metal straps with screws (1/4" x 2')

Pull cord (1/4" nylon rope or larger)

The Distributor will provide the meter base and will furnish and install the conductor from the top of the pole to the meter. A charge of two dollars (\$2.00) per foot as measured from the base of the pole to the house will be made for construction of the service with a minimum charge of two hundred dollars (\$200.00). [Rev 10/01/07]

B. Commercial & Industrial:

Commercial and Industrial accounts may receive underground electric service, however, each installation will be a separate, negotiated agreement between the Distributor and the customer.

Underground services of this type will be limited to two hundred (200) amps or less.

17. UNDERGROUND PRIMARY

Underground primary may be provided for customers under the following provisions:

The customer will be required to furnish, at his own expense, an open trench from the Distributor's pole to the designated point of termination of said line, along with all required conduit. The trench must be at least thirty-six inches (36") deep from the final grade and must be free of rocks, gravel and any foreign objects. In the case of rocky soil, sand must be used above and below the conductor or conduit must be used.

Conduit must be used under driveways, parking lots, concrete pads, etc.

The cost for construction of underground primary will be four dollars (\$4.00) per foot with a minimum charge of three hundred dollars (\$300.00). [Rev 10/01/07]

Pad mount transformers may be used. In such a case, the customer will be charged for the difference in the cost of the pad mount transformer and a conventional pole mounted transformer, maximum size to be a 50-kVa single phase. The customer will also be required to provide a pad and an enclosure, if used.

The size of conduit required for each installation will be determined by the Distributor based on the size and number of conductors.

Any service not provided in this Service Policy booklet will be negotiated on an individual basis. All fees are to be paid prior to construction.

18. REVISIONS

These Rules and Regulations may be revised, amended, supplemented, or otherwise changed from time to time without notice. Such changes, when effective, shall have the same force as the present Rules and Regulations.